



FONASBA

THE FONASBA AGENT DIPLOMA

An entry-level qualification for ship agents

The FONASBA Agent Diploma is a practical entry-level course for new entrants to the ship agency sector.

Designed and written by experts in the field, it provides a general but at the same time detailed foundation study course on ship agency that supports and compliments the practical training provided by your employer. Having recently joined our long and distinguished, but complex and ever-changing, industry the course provides you with a structured, clear and logical path to gaining the knowledge and education necessary to secure a firm foothold on the road to success. Your company is enthusiastically supporting this programme and you are eligible to apply.

The Diploma programme comprises a course of study, using training materials provided, and an online multiple choice examination. Briefly summarised, the course covers:

- The basics of ship agency, including the role and responsibilities of the agent, the relationship with the principal, establishing an agency relationship and the responsibilities and obligations of the agent when handling the vessel
- Common types of vessels and cargoes the agent may encounter and the specific requirements of each one
- Detailed glossaries of the main elements of charters and the terms used in both chartering and in the wider shipping industry
- A summary of commonly used shipping documents and their role in the agency sector
- The relationship between the ship agent and the classification societies and marine surveys

The examination consists of 50 randomly selected questions and the pass mark is 75%. Successful students receive the FONASBA Diploma in recognition of their achievement. There is no time limit on completing the course of study or any deadline for taking the examination. You can therefore work at your own pace as work and other commitments allow.

If you do not meet the required pass mark you can retake the examination. Appropriate feedback will be provided by ASBA to assist you in identifying those study areas where additional work is required in order to pass at the retake.

Your company has nominated a coordinator to administer the programme and they will provide you with further information on how to register, take the course and ultimately sit the examination.

Adequate and appropriate training is vital for supporting your principals and the Diploma programme is an excellent means of gaining relevant knowledge.

Contact your company coordinator for further details.

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